



TCC BOARD MEETING MINUTES

7PM, OCTOBER 22nd, 2015

MEETING MINUTES		
10/22.2015	7:05PM	TCC Community House
Meeting called by	Kelly Rockwell	
Type of meeting	TCC Board Meeting	
Facilitator	Kelly Rockwell	
Note taker	Jesse Welch	
Timekeeper	????	
ATTENDEES		
TCC BOARD		
President	Kelly Rockwell	X
VP of Membership	Bonnie Morgan	X
VP of Maintenance	Gary Jensen	X
VP of Fundraising	Nonie Shore	X
Treasurer	Franka Diehnelt	X
Correspondence Secretary	Terri Mansour	
Recording Secretary	Jesse Welch	X
OTHERS		
Rentals	Joy Kliewer	X
Topanga Youth Services	Karen Cooke	X
Sages Building Representative	Susan Nissman (Sages)	X
Meeting started	7:07pm	Kelly Rockwell
Meeting ended	10:27pm	Kelly Rockwell
AGENDA ITEMS		
1. Reading and approval of the board meeting minutes from September 24 th , 2015 Board Meeting 2. Guests 3. Officer Reports 4. Closed Session		
1. Reading and Approval of the Board Meeting Minutes		
8 minutes (7:07 – 7:15PM)		Kelly Rockwell
Discussion		
1. Reading and Approval of the Board Meeting Minutes as amended from September 24 th , 2015		
Conclusions		
1. Approved, all in favor. Motion carried by Kelly Rockwell, seconded Gary Jensen. All in favor.		
Action Items		
N/A		
2. Guests (70 minutes- 7:05 – 8:15PM)		
How many minutes? (7:05 - 8:15)		
Discussion & Conclusions		
1. Karen – Kids 10+ talent show (7:05 – 7:15) <ol style="list-style-type: none"> Need to clarify expectations to kids in regards to behavior Need to establish perimeter boundaries, no climbing on the rocks Need a safe zone for the kids with possible activities Need to clarify expectations for parents regarding drop offs, babysitters/legal guardian 		

2. Susan – Sages Building Addition (7:15 – 8:15)
 - a. Susan Nissman is now project manager for the senior classroom
 - b. Stated the Sages feel there is a need to move forward with the addition. Would like to propose extending Penny Room.
 - c. Michele (Johnson) is concerned with rules and planning and parking with no funds yet
 - d. There is a need to vote on timing, plans, permits and extensions
 - e. Proposed construction to start June 1st, with first step being shed elimination
 - f. Would need environmental impact survey conducted to move forward with separate structure
 - g. @ 8:15 Kelly motioned to move forward with exploring addition and seconded by Nonie. Kelly, Franka, Nonie in favor, Gary opposed to any addition to the building. Agreed that Sages will provide budget, schematic and estimates for this addition concept.

3. Officer Reports (120 minutes - 8:20 – 10:20PM)

1. Kelly Rockwell (President) Re: Swap Meet (8:20 – 8:25)
 - a. Discussed vendors
 - a. Tom Mitchell = musicians
 - b. Terri = Kids
 - c. Karla = Chili cook
2. Gary Jensen (VP Facilities) (8:25 – 8:30)
 - a. Discussed the \$230 wifi router repair. Part was under warranty. Labor was not.
 - b. Connected Joe's trailer with electricity.
 - c. Hooked up power in the tool shed
 - d. Golf carts are clean and ready
 - e. Matt needs to core charge batteries
 - f. Sandbags - \$610 for 300 bags delivered
 - g. Kelly threw out the idea of a cub scout volunteers for the bagging
 - h. Kayla mentioned the proposed project for AC in the community center house
3. Nonie Shore (VP Fundraising) (8:30 – 8:35)
 - a. Preliminary discussion for the next Topanga Days PR and music
 - b. Events coming up in 2016
 - a. Jan 8th square dance
 - b. Feb 20th = disco night
4. Bonnie Morgan (VP Membership) (8:35 – 8:40)
 - a. We have 599 current members of which 201 will be expired at the end of October
 - b. Discussed website trial-run for member sign-up
5. Franka (8:40 – 8:45)
 - a. All accounts are in good standing
 - b. Equipment rental on the fence
 - c. Discussed that the savings account is still accessed by the Mumby account
6. Gary Jensen (8:45 – 8:50)
 - a. The handicapped ramp does not need permits, just needs funding
7. Joy (8:50 – 8:55)
 - a. Most contracts are settled
 - b. The school Halloween party from 3-6 pm needs 3 volunteers
8. Noni (9:10 – 9:30)
 - a. Cleaning proposal
 - b. \$575 NorthStar bid was preferred by most
 - c. Discussed the cost of using a vendor vs Jerry (factor in \$200 for supplies if using Jerry)
 - d. Agreed to table issue until next meeting
9. Gary Jensen (9:30 – 9:45)
 - a. Motion to discuss with Jerry re: Janitorial services
 - b. Discussed the need to define roles around property

10. Kelly Rockwell (9:45 –10:20)

- a. Preliminary Topanga Days budget discussion
- b. Nonie re: Stevo's budget for 30-35K for music
- c. Discussed the PR costs of \$6500 and a need to vote for a PR person at next Topanga Days meeting
- d. Reggae on the Mountain – Need itemized document from last year
- e. Need to set up meetings for Topanga Days and ROTM
- f. Discussed Ideas about new kids events (i.e. LEGOS or dessert of the day, kid's swap meet, possibility of Jan 23rd is open, pancake breakfast)
- g. Need to vote for Mega Play dates (March 12, June 4th and September 10th with a 4th play date being a pancake breakfast)
- h. On December 4th, 2015 there will be cocoa with Santa

Adjourn 10:20pm

1. Motion to adjourn by Kelly.
2. Seconded by everybody.