



TCC BOARD MEETING

7PM, JUNE 18, 2015

MEETING MINUTES			
5.28.2015	7:04 PM	TCC Community House	
Meeting called by	Mark Nygard		
Type of meeting	TCC Board Meeting		
Facilitator	Mark Nygard		
Note taker	Kelly Rockwell		
Timekeeper	Kelly Rockwell		
ATTENDEES			
TCC Board			
President	Mark Nygard	X	
VP Membership			
VP Fundraising	Nonie Shore		
VP Facilities	Gary Jensen	X	
Treasurer	Franka Diehnelt	X	
Corresponding Secretary	Kelly Rockwell	X	
Recording Secretary	Terri Moriarty	X	
Members			
Meeting started	7:04 PM	Mark Nygard	
Meeting ended	9:54 PM	Kelly Rockwell	
AGENDA ITEMS			
<ol style="list-style-type: none"> 1. Reading and Approval of the Board Meeting Minutes from May 28, 2015. 2. Officers Report 3. Introduction of New Business 4. Unfinished/Ongoing General Business 			

1. Reading and Approval of the Board Meeting Minutes		
9 minutes (7:04-7:21)	Terri Moriarty	
Discussion		
1. Reading and Approval of the Board Meeting Minutes as amended from May 28, 2015.		
Conclusions		
1. Approved, all in favor. Motion carried by Mark Nygard, seconded Kelly Rockwell.		
Action Items	Person	Deadline
N/A		

2. Officer Reports	
22 minutes (7:25-7:47)	Officers
Reports by	
Mark Nygard (President)	<ul style="list-style-type: none"> a) We're close to having the numbers for Topanga Days b) Not much is happening outside of rentals. c) We are working on Reggae which may pose its own challenges but it should be successful.
Gary Jensen (VP Facilities)	<ul style="list-style-type: none"> a) Taking some time off to regroup. Fixed the shed and put the paint near it. b) Talking to Bonnie about the AC and she suggested we do the rest of the building. Joe's (Morrison) plan was to put three or four of them along the wall of the main building. We need to figure out how to connect them, but we'll need to get some quotes. c) On the website where we have the donate button a presale tickets button was suggested. d) Discussed trimming the big tree. Will contact Tracy.
Nonie Shore (VP Fundraising)	Not in attendance
(VP Membership)	Vacant Position
Franka Diehnelt (Treasurer)	<ul style="list-style-type: none"> a.) All accounts are in good standing. b.) We have a preliminary standing for TD. For now we have made \$58,731.32, but still needs to examine all of the reports. Dayna states that this doesn't count the \$5,000 return from Budweiser. c.) Last month was the first month the electric went down a bit. It was noted that Nutcracker and Reggae have a dramatic impact on our electric usage. d.) Outgoing costs was around \$4,000 e.) We made \$2,670 in rentals and paid \$325 in over budget fees f.) Reggae finally brought some money in, so now they are at -\$15,000. They've made \$10,500 in pre-sale tickets. The company we are using holds 10% until the very end. We've collected \$8,343 in booth and \$1500 in sponsorship. g.) We need to put the electrical for the internet boosters

	<p>in a weather tight box.</p> <p>h.) We only paid \$285 for credit card services.</p> <p>i.) We are holding off on paying insurance. They are due beginning of July. There is an organization in CA that's for not for profits and they have a program that they help with insurance advice. Franka will inquire with them. Right now we are paying an estimated \$12,000 for insurance</p>
Kelly Rockwell (Corresponding Secretary)	a) Nothing to report
Terri Moriarty (Recording Secretary)	a) Nothing to report.

3. Introduction of New Business

36 minutes (7:47-9:23 pm)

Discussion & Conclusions

1. Michele Johnson (Susan Nissman, Tam Taylor) Canyon Sages
 - a) Sages went to the planning commission downtown to find out the feasibility of the shed site that was already approved by the board for the Sage's senior space.
 - b) The current location of the shed would take additional time and money. It was suggested that we build off of the main building.
 - c) At 1 pm on Monday the Sages will be meeting with Anthony Fisher from Fire. We are within 200 feet for a required set back from H! which is the strictest requirement.
 - d) An option to build next to the fireplace was proposed. It'd be 29x25 feet with a small patio/deck options.
 - e) Kelly Rockwell proposed using the Penny Room as the Sage's senior center.
 - f) Mark Nygard feels that adding on to the building will damage it.
 - g) Michele would like to come back and get a fair hearing about all the options and we can build on it. This is unique and we are trying to figure it out.
 - h) Franka Diehnelt stated that the planner is experienced and knows our mountain.
2. Carolyn Day, Children's Garden
 - a.) Planning on using what's flat on top. There will be a 12 x12 sitting area. Chris Whalley will oversee the building of the structure.
 - b.) We will be getting a custom made fence. They will dig 12" for an 8-foot fence.
 - c.) Discussed having one more build
 - d.) Fence is approved pending that we have a layout.
 - e.) We will pay ½ the fence up front and the other ½ once completed.
 - f.) Outcome: Mark, Gary, Carolyn will meet to do a walk-through and Mark will look at the material to see if any grading is required. Stake out space and Johnny Sterner will supervise trenching from tank to the garden.
3. Joy Kliewer
 - a) July – Public water conservation Workshop, 5-10pm, County Supervisor's Office/Town Council/Topanga Creek Watershed Committee (booking)
 - b) July 3 – 12-Step Class 6:30 pm – 8:30 pm, Thom Deem/Pacific Crossroads Church

(booking)

- c) August – Tom Hogsten Memorial Service (“Original excavator” of TCC)
- d) August 8 - Concert, Shane Palko (25+ people)
- e) August 9 – Straight from the heart music festival kids 3-7 pm, 100 people (booking)
- f) August 15 – Amanda Blue Band Concert 7-10 pm, house (beer/wine), 100+ (booking)
- g) September – Craft Fair, Family Friendly, No Alcohol or Live Music, Buni Nishimura
- h) Series – Mommy and Me Yoga – Danay Divirgilio, Founder/CEO, YogaBuddies, LLC
- i) Life Coaching Workshops – Eric and Amy Benichou-Stone – Life Coaching workshops
- j) September – Internal Day of Peace Rally – Rory Rooney
- k) Rescheduled Classes During Reggae and TFF – Issues/To Discuss
 - i) Farmer’s Market
 - ii) Joseph Peck Drumming – 7/23, 7/28, 7/30, 8/4
 - iii) Theatricum – Spoke to Ellen Geer about a letter in April. They are going to push back their start time until 8 pm. We’ve added a parking staff and Sherriffs this year (we do not know the quantity but estimated 4 Sherriffs will be present)
- l) Contracts
 - i) We need to figure out a non-refundable deposit for people who pull out. No decision was made at this time
 - ii) We need to charge for time that the rental manager puts forth.

4. Unfinished Business

31 minutes (9:23-9:54 pm)

Discussion & Conclusions

1. Membership VP

- a.) We do not have anyone at this time.
- b.) Decided to leave it alone for this moment.
- c.) Gary promised the board that he is not going to leave after Mark leaves.

2. Staffing

- a) Discuss staffing management
- b) Exploring additional staff

3. Meeting adjourned.