



# TCC GENERAL MEETING

## 7PM, JANUARY 9, 2014

MEETING MINUTES			
1.9.2014	7 PM	TCC Community House	
Meeting called by	Mark Nygard		
Type of meeting	TCC General Meeting		
Facilitator	Kelly Rockwell, Mark Nygard		
Note taker	Franka Diehnelt		
Timekeeper	Franka Diehnelt		
ATTENDEES			
TCC Board			
President	Mark Nygard	Y	
VP Membership	Jayni Shuman	Y	
VP Fundraising	Nonie Shore	Y	
VP Facilities	Gary Jensen	N	
Treasurer	Gabrielle Lamirand	Y	
Corresponding Secretary	Kelly Rockwell	Y	
Recording Secretary	Franka Diehnelt	Y	
Members	(Number)		
Meeting started	7:02 pm	Mark Nygard	
Meeting ended	8:29 pm	Kelly Rockwell	Member (Brooks Ellis)
AGENDA ITEMS			
1. Introduction of 2014 TCC Board of Directors			
2. Reading of TCC Mission Statement			
3. Reading and Approval of General Meeting Minutes from November 13, 2013			
4. Officer Reports			
5. Committee Updates			
6. Unfinished Business from 2013			
7. New Business			
8. Comments from the General Membership			
9. Announcements			

<b>1. Introduction of 2014 TCC Board members</b>	
15 minutes	Mark Nygard
Discussion	Goals of the Board Members for 2014
Conclusions	
Jayni	Membership forms available throughout meetings & events
Nonie	Finishing up Playground drive 2013
	Sign for donors and playground rules are ordered
Gabrielle	Submitted copy of balance sheet for 2013
Kelly	Streamline blog & website
	Increase communication about TCC
Franka	Re-introduction of a hardcopy of "Book of Records" to be available at all meetings for the members at location
	Gather & organize all TCC passwords at one safe place
Mark	Has written a "Thank-you" letter to Zev Yaroslavsky for his support of the TCC, He invited Zev Yaroslavsky to become Ground Marshall for the 2014 Topanga Days Parade Finalize Conditional Use Permit (CUP) Oversee the transformation of the TCC Community House into a "green house" i.e. installing solar power
Additional comments	
Karen	Topanga Youth Coordinator
	Organizing new plays for the kids
	Coordinating any shows with schedule of Topanga Elementary

<b>2. Reading of TCC Mission Statement</b>		
2 minutes	Mark Nyberg	
Discussion		
None		
Conclusions		
None		
Action Items	Person Responsible	Deadline
N/A		

3. Reading and Approval of General Meeting Minutes from November 13, 2013		
5 minutes	Franka	
Discussion		
Member Mark Henley asked for the Tally of the Elections for the 2014 TCC Board to be included into the Meeting Minutes from November 13 <sup>th</sup> , 2013		
Conclusions		
Tally of the Elections for the 2014 TCC Board will be included. The photograph of the Blackboard with the election tallies will be submitted.		
Action Items	Person Responsible	Deadline
Update Meeting Minutes from November 13, 2013	Franka	02/13/2014
Karla and Elaine Hanson will be asked for election info.	Nonie	02/13/2014

4. Officer Reports		
0 minutes	Officers	
Discussion		
Officer reports got folded into the Introduction of the new Board Members agenda item.		
Conclusions		
None		
Action Items	Person Responsible	Deadline
None		

5. Committee Updates		
10 minutes	Committee speakers	
Update on		
Community House Improvement Committee (CHIC/CHAC)		
	TCC Survey 2014 that was sent out on January 5 <sup>th</sup> , 2014 already got 140 responses. Introduce results of the survey to a bigger audience at the January 19 <sup>th</sup> , 2014, TCC and Topanga Messenger Gala Potluck & Pitchfest Event.	
Topanga Days Committee		
	First meeting will be held on Friday, January 10 <sup>th</sup> , 2014 at the TCC. Next 2 meetings on Thursday, January 30 <sup>th</sup> & Wednesday, February 19 <sup>th</sup> , 2014 at the Topanga Library. Request for March meeting place & time 3 weeks from February 19 <sup>th</sup> , 2014.	
Conclusions		
None		
Action Items	Person Responsible	Deadline
Requested additional meeting date will be discussed at the Topanga Days Committee meeting.	Committee	01/10/14

<b>6. Unfinished Business from 2013</b>		
<b>35 minutes</b>	<b>Community members &amp; TCC Board</b>	
Discussion		
<p>Several members of the community voiced concerns about the handling of the dispute between the Earth Day Event Organizers and the 2013 TCC Board. Scott Vineberg asked that the Board of Directors and Earth Day committee organizers meet to bring closure to the disagreement regarding the Earth Day festival this year.</p> <p>Agreement was made by the 2014 board to meet, and the Earth Day committee was invited to attend the next Board meeting, which will be held on January 23<sup>rd</sup>, 2014.</p> <p>Concern was voiced about the 2013 TCC boards interpretation of the bylaws. Mark Nygard, president of the TCC Board, took offense to a comment by member Mark Henley that the 2013 TCC Board knowingly violated the by-laws of the TCC by scheduling a closed TCC Board member meeting in December 2013. Kelly Rockwell read the by-law, which seemed to allow for this one closed meeting. Neil Shaw stated that each TCC Board has, and in the past, has had their own interpretation of the by-laws of the TCC.</p>		
Conclusions		
<p>The Earth Day Event Organizers are asked to schedule a private meeting with the TCC Board. Then the Board offered Earth Day Organizers to attend the TCC Board meeting, scheduled to be held on January 23<sup>rd</sup>, 2014.</p> <p>TCC Board to form a committee that will clarify and work on the interpretations of the by-laws, and the by-laws itself. The committee to be formed is open for participation to all members of the TCC. Kelly Rockwell will spearhead the committee.</p>		
Action Items	Person Responsible	Deadline
Organize appointment	Bonnie & Earth Day	02/13/2014
Form by-laws committee	Kelly Rockwell	

<b>7. New Business</b>		
<b>2 minutes</b>	<b>Kelly Rockwell</b>	
Discussion		
<p>Kelly Rockwell announced the forming of a by-laws committee and invited the members of the TCC to participate.</p>		
Conclusions		
Action Items	Person Responsible	Deadline
See point 6. Leo and Gabrielle Lamirand volunteered to be on the by-laws committee. The committee will meet TBA in February 2014.		
	Kelly Rockwell	none

## 8. Comments from the General Membership

10 minutes	Members of the community	
Discussion		
<p>A) Neil Shaw asked that organizations that held their gatherings at the TCC community house for several years get a reminder if they haven't booked their event for the on-going year.</p> <p>B) The producers of the "Reggae 'pon the Mountain" event announced the next event will be held at August 2<sup>nd</sup>, 2014.</p> <p>C) Brooks Ellis asked for an update of the ball field's schedule. He was advised to book his group's use of the field to avoid conflicts with other bookings.</p> <p>D) The bookkeeper of the TCC, Dayna Miller, asked for clarification on how to deal with some new programs of the TCC i.e. the revamped Kids Soccer and the Hearts &amp; Crafts Fair, that handle the collection of dues through the program managers. Usually all checks paying dues go directly to the TCC bookkeeper. It is understood that sometimes dues need to be collected by a program. This way a program has an accurate account of program participants, and can order goods needed for running the program i.e. shirts. The checks are not cashed, just collected, and then turned over to the bookkeeper (together with a list of the participants). Protocol will be developed for this.</p> <p>E) Member Stephanie Lallouz reminded the TCC Board to serve the General Membership and not that the members serve the TCC Board.</p>		
Conclusions		
Agenda sub-items got deferred to the responsible member of the TCC.		
Action Items	Person Responsible	Deadline
Reminder for events held at the TCC	Bonnie	
Booking of new group's schedule on ball field	Bonnie	
Further discussion regarding Dayna Miller's concern is referred to next TCC Board meeting	Mark	
	Kelly will address for soccer program	

## 9. Announcements

8 minutes	Mark Nygard	
Discussion		
Mark announced several community event dates:		
January 18, 2014 Kid-swap at the TCC, a member only event		
January 19, 2014 "Topanga Messenger" subscription drive at the TCC		
January 20, 2014 Volunteer Day of Service		
Additionally, the Soccer kids program is still accepting applications until January 25 <sup>th</sup> , 2014.		
Conclusions		
None		
Action Items	Person Responsible	Deadline
None		