



# TCC BOARD MEETING

7PM, MAY 15, 2014

MEETING MINUTES			
5.15.2014	7:00 PM	TCC Community House	
Meeting called by	Mark Nygard		
Type of meeting	TCC Board Meeting		
Facilitator	Mark Nygard		
Note taker	Franka Diehnelt		
Timekeeper	Franka Diehnelt		
ATTENDEES			
TCC Board			
President	Mark Nygard		X
VP Membership	Jayni Shuman		X
VP Fundraising	Nonie Shore		X
VP Facilities	Gary Jensen		X
Treasurer	Gabrielle Lamirand		X
Corresponding Secretary	Kelly Rockwell		X
Recording Secretary	Franka Diehnelt		X
Members	3 Community members		
Meeting started	7:15 PM	Mark Nygard	
Meeting ended	9:35 PM	Mark Nygard	Jayni Shuman
AGENDA ITEMS			
<ol style="list-style-type: none"> <li>1. Reading of TCC Mission Statement</li> <li>2. Reading and Approval of the Board Meeting Minutes from April 24<sup>th</sup>, 2014.</li> <li>3. Officer Reports</li> <li>4. Invited guests with new business to report</li> <li>5. New Business</li> </ol>			

1. Reading of TCC Mission Statement		
1 minute	Mark Nygard	

2. Reading and Approval of the Board Meeting Minutes		
8 minutes	Kelly Rockwell	
Discussion		
1. Reading and Approval of the Board Meeting Minutes from April 24 <sup>th</sup> , 2014		
Conclusions		
1. Approved, all in favor. Motion carried by Nonie Shore, seconded Jayni Shuman.		
Action Items	Person	Deadline
N/A		

3. Officer Reports		
24 minutes	Officers	
Reports by		
Mark Nygard (President)	a.) Quote for lower driveway redo is \$ 117K. Quote includes removal, grading, drainage, compaction, base, new pavement and curb. The most expensive part is the removal of the existing asphalt. Bid is good for 90 days. b.) Additional roadway work got finished at the underground.	
Gary Jensen (VP Facilities)	No news.	
Nonie Shore (VP Fundraising)	a.) Square Dance Fundraiser Flyer is in the works.	
Jayni Shuman (VP Membership)	a.) One new member at the Earth Action Day asked for handicapped access to the new playground. b.) TCC has 480 members to date.	
Gabrielle Lamirand (Treasurer)	a.) Last month's expenses of the TCC were \$ 7,200. Based on the statements it was not clear if these expenses were overhead, payroll or miscellaneous expenses. b.) Gary Jensen asked for cost of trenching, as the numbers in the expense report from the bookkeeper does not add up to the numbers he thought were spent. c.) Franka Diehnelt stated that there seems to be an ongoing problem with the statements and reports by the bookkeeper. TCC has not seen one report since January 2014 where there were not mistakes, nor a report that shows the numbers the TCC Board asked for.	
Kelly Rockwell (Corresponding Secretary)	No news.	
Franka Diehnelt (Recording Secretary)	No news.	
Action Items	Person	Deadline

#### 4. Invited guests with new business to report

47 minutes

Discussion &

1. Karen Cooke TYS
  - a.) Received an equipment grant for new lighting, has two quotes so far. Originally the grant was to be spent on the curtain. Curtain did not cost as much, so Karen asked the grant giver if it is possible to spend the rest of the grant on lighting equipment. Grant giver agreed.
  - b.) Will make a short film with the kids as a new program.
  - c.) New dates for August for dance/bands program.
2. Jim Vellutato TOPANGA AIR
  - a.) Will go into contract negotiations with Bonnie
  - b.) Fundraiser will happen in October if sponsoring is secured.
  - c.) TCC Board agreed to hold the date. JV will come back to the June TCC Board meeting to finalize the fundraiser date.
3. Bonnie Morgan SCHEDULE/ Rentals
  - a.) Movie Night-  
Motion by Kelly Rockwell to reserve the October 12<sup>th</sup> 2014 for rental, and negotiate contract. Seconded by Gary Jensen. All in favor. Contract should be over \$1,500, with a deposit of \$500. Event shall be held on the ball field only, from 4pm to 9pm.

Action Items

Person

Deadline

#### 5. New Business

60 minutes

Discussion &

1. Compensation of Bonnie Morgan  
Motion by Nonie Shore to compensate Bonnie Morgan a certain % on all gross rental income. Kelly Rockwell seconded. Gary Jensen abstained, the rest is in favor.
2. All new windows and doors for the main TCC building are ordered with low-e glass.
3. Payment for soccer coach  
Lisa xx asked for payment of Winter and Spring season. TCC Board would like to see paper trail of conversations between Lisa, Gabrielle and Dayna. No work will be paid retroactively. TCC Board would like to state that the soccer program is a volunteer based program with a bonus payment by the end of the season if approved by the TCC Board.
4. Pedestrian Gate at ball field  
Kelly Rockwell presented three quotes. Mark Nygard motioned to take Nelson's bid. Gabrielle Lamirand seconded. All in favor.
5. Volunteer program  
TCC Board supports to build an incentive based volunteer program. Volunteers to get a t-shirt. Volunteer hours will be tracked, signed by TCC Board member on sign-in sheets. Volunteers with over 40 hours should also be allowed to vote. Voting rights will need a by-laws chance. Furthermore, the suggestion is organize a raffle for volunteers twice a year.
6. Re-scheduling of TCC board meeting in from June 26<sup>th</sup> 2014 to June 19<sup>th</sup> 2014. Neither general nor TCC Board meetings are planned for July. Restarting meetings as scheduled in August 2014.