



Topanga Community Club

Topanga Community Club, Inc.
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10-22-09 Topanga Community Club Board Meeting MINUTES

Meeting called to order.

* Mark moves to postponed reading the minutes while computer boots, second by Adrian, passed.
Community garden location: Ken reports final determination of best spot by sand pits.

* Julie moves to approve sand pits south of the water tank as proposed by Ken for the location of the community garden. 2nd by Adrian. Discussion: benefits of location include shade in summer, fencing to keep out deer. Drawbacks include prime real estate location. Alternate location down by the underground stage area would eat into that area. Motion passes, 4 yeas, 1 nay, 2 abstain.

Topanga Days Video - 36 tapes from T-days need to be logged and encoded. Jesse has agreed to help encode and will edit a promotional trailer.

Nominations: read and confirmed. Qualifications and restrictions for nominees and voting reiterated from current bylaws. Must attend at least one meeting prior to the election and be present at the election meeting to vote.

Meetings: 6:00 PM CHIC - 7:00 PM CHAC Meeting Thursday November 5th at the Community House
Final Membership meeting before election will be on Sunday November 8th, 5PM at Froggy's,
Membership Drive and election procedures meeting. There will be hors d'oevres.

* Jaime to email Lisa with all attendance sheets in his possession. Lisa to correlate member attendance.

Suzanne made a presentation about an online shopping portal that could be used for fundraising. Requires \$369 upfront and \$69/year; members use the online shopping portal and the TCC gets a percentage of the sale. Suzanne will send the information to Anastasia to distribute for Board review.

Paul Parzik reported about the sports program. Negotiated with local dealer to get uniforms at better cost. Expects to pick up kids from rival programs as they end and go into playoffs. Getting younger and preschool kids, spring soccer will be for pre-k to 14 yr olds. Also working on T-ball for ages 6-10.

House Manager's report: Anastasia needs decisions on some items.

Co-op wants to put a concession booth at soccer games - in conjunction with TCC.

* Anasatasia to forward co-op info to Paul.

Door Locks in Green Room: David Troy to repair. Longer chains on fans: ask Joey.

Planet Topanga series to start Nov 19, one event per month for the next three months.

Ballfield - musicians picnic trampling damage is done, suggestion is to get donation for next year's reseeding as it is too late in the season to perform repairs or reseed. Difficult to quantify damage, currently about 20% of lawn, but may bounce back somewhat. Suggestion to ask for \$300 donation for damage to be applied towards next year's reseeding and sprinkler repair bill.

Anastasia notes that she is putting in more hours per week than the authorized times and days, i.e. cell phone work and email at all hours. Notes that she has booked extra rentals due to her extended hours. Julie notes that there has been extra income and other benefits from Anastasia's efforts, that the work within her job description should be paid and the extra time should be paid for, suggests raising the paid hours from 20 to 25 per week. Mark notes that the House Manager job description provides for extra payment for additional work, such as night-time meeting with renters.

* Mark moves to move this discussion to a closed Board meeting at the end of the session. Second by Adrian, passed unanimous (1 abstention).

Karen Cooke reported that the TYS lights have been installed. Suggests renting the light package for \$500 to renters to build light package. Light users need to put up deposit and sign some sort of contract. Tom Mitchell is talking to Nutcracker producers to coordinate common light use rather than taking our lights down for the Nutcracker lights.

Need for written rules about light use. Professional adjustment only, acceptance of liability and responsibility, list of lighting assistant personnel i.e. Tom and Randall Ott.

* Mark moves that the TCC lights are not to be taken down, second by Adrian. Rental to Nutcracker at negotiated rate possible, Karen authorized to negotiate lower rate. Questions include weight allowance and space on bars available for additional lights as historically used by Nutcracker, as necessary. 4 ayes, 0 opposed 1 abstentions.

* Light bars need to be examined for strength of attachment to beams, relocated or properly mounted if screwed to roof boards directly.

TYS Talent show November 7 at 6PM, \$12 suggested donation.

Swap Meet: Jewels reports posters are ready and will be put up this week. 55 booths reserved so far. Nobody will be turned away. 10 chili entrants (a few are traditionally expected to drop out). Needs volunteers for morning setup and afternoon breakdown.

Julie mentions the need for special accommodations for individuals who need extra time or assistance.

CHAC: ballfield committee flyer still needs to be prepared. Liam has volunteered to help, Anastasia to direct Liam in coordinating ballfield committee meeting. Mark mentions that Alberto has offered to coordinate with non-English speakers, and that players would actually appreciate a fence that prevented the ball from rolling downhill. Offer membership in exchange for labor for those who cannot afford the dues. Need for bilingual sign - Julie to draft, Hugo to finalize.

Treasurer: P + L report distributed. Investment methods discussed and compared: security versus return. Daniel Bauch has offered to help prepare a trust for the Mumby estate inheritance.

* Andrea to establish appropriate bank account or investment accounts at Citibank as needed to protect the funds.

Bylaws: nobody has been able to reach Lee Michaelson to get final bylaws draft. Adrian, Andrea trying via phone and email.

Susan Clark lawsuit: interrogatories being issued. Depositions taken. Board wants to insure that the TCC insurance company's attorney is paying sufficient interest in examining all pertinent details of the matter.

Musician's Picnic sound problem due to stage not being oriented differently as presented to the Board earlier this year - apparently the sound was not able to be "stopped" as per the musicians picnic representatives. Several complaints received from neighbors.

Theatricum sound issues: agreement to have sound complaints from Theatricum go to Joe or Anastasia before a representative appears in person to accost the people running the event.

Topanga Thymes to be sent by mail with election and membership information.

*Marty - check that Suzanne Teng and Brad France are added to the email list.

Membership - a few names from the Valentine's event sign-ups are missing. Lisa may be absent from Nov. 8th meeting, but will help with Topanga Thymes and email newsletter.

NAMM Grant Music Program proposal rejected - possibly because amount asked for was too high. Program guidelines still in place for future use.

Valentine's Day sign-ups: if missing signees show up at Election claiming V-day signup, membership will be honored.

End of Open Session.

Closed Session: compensation for House Manager, additional hours, timesheets with actual time and job descriptions.

Adrian moves to increase the house manager's hours to up to maximum of 25 hours per week, second by Lisa. Work to be as per job description, help with membership and email lists, rental duties. Hours to be chronicled. Passed unanimous, 1 abstention.

Board agrees to return Anastasia's \$57.10 donation.

Editing project as per 7-23-09 agreement. Not intended to be an expense for the club. Anastasia to be asked to finish her film as a five to ten minute short in time for the TCC Birthday party.

End of Closed Session.