

TCC Board Meeting Minutes: 7-23-09

Submitted by Julie Levine

Attendance: Adrian Wright, Mark Henley, Lisa Salloux, Julie Levine, Andrea Makshanoff, Joe Pileggi, Anastasia Fite, Ken Widen, Karen Cooke, Karen and Drummer, David Troy, Bob Hoekstra

Meeting called to order by Adrian Wright at 7:20 pm. Minutes of June meeting were read and Motion passed unanimously to approve minutes (Adrian/Julie)

President's Report:

Brush Clearing - Adrian reviewed goat brush clearing. All agreed they had done a good job but Joe stated that previous brush clearing at \$1,500 for three days was less expensive but goats did more in-depth clearing except for removal of large debris. David Troy would like to bid on the remaining work including removal of larger bundles and Andrea questioned whether additional work was required given financial constraints. An agreement was made to have Ken scope out area, time frame, etc., and accept bids (with basic clearing and bundle removal broken down separately) and have Ken as CHAC Chair make a decision in 2 days. Mark added that clearance of the 300 ft. around the house is actual requirement and area has now been sufficiently cleared. Adrian said that there is at least one additional area from upper to lower driveway where clearing is needed. Karen will move her goats while bids are received.

County Zoning Issues – We are awaiting a document from the County on zoning options with their assessment of pros, cons and fees. If we receive this on time, we will make changes and publish in Messenger (Aug 3 submission deadline) and send by email to members for discussion at August General Membership Meeting and vote in September. Adrian will contact Susan Nissman re: our need to receive this information early next week. Jaime, Adrian, Julie and Marty were assigned to a sub-committee to address next steps related to zoning.

Family Camp-out – Adrian suggested that the date be changed from Aug. 22 to Sept 6. Motion passes unanimously (Adrian/Lisa). Joe asked that we look at size of event and insure proper oversight and Adrian agreed, saying we could create a prototype for future years. Karen said that TYS will definitely be involved.

TYS Report: Karen Cooke reported she has lots of registrations for the fall program though the summer is slow with many away. They are planning a Nov 7 Talent show and a Broadway review Show – Oct 16-18. They had a successful group trip to the Ahmanson. There was good attendance at the Monday performance with drummers. They now have insurance and Andrea was thanked for her help. They received a donated projector. They would like to set up a lightboard with professional lighting.

House Manager's Report: In Anastasia's absence, Julie and Adrian reviewed items needing approval. Wedding deposit – we reviewed contract and determined minor breaches of contract. A motion was passed (Julie/Andrea) to return all but \$50 of the deposit, with a note to be drafted by Anastasia regarding their late departure, sound issues and non-responsiveness to TCC management. We will also

mention that their signed contract is all that matters – not their application which we did not approve. We also discussed needing to strengthen our contracts further and include a “10 commandments” that has to be signed including no fire, working collaboratively with TCC staff and Board, sound levels and turn-off times – 10 pm for amplified music, etc. Motion (Ken/Julie) approved unanimously to get a meter device so we can monitor decibal levels to determine compliance.

A decision was also made not to rent the ballfield unless special circumstances authorized by the Board.

Motion passes (Julie/Adrian) to approve up to \$200 for office AC, but Anastasia is asked to talk to Curtis re: efficiency and work with Joe to put up curtains and rods up to rafters to help with heat escape issues and improve energy efficiency.

Other issues: Anastasia asked that the Board consider how she be compensated for TCC fundraising outside of her work hours. Adrian agreed to review former Board minutes where flat rate plus compensation was voted on and then give Anastasia and answer. Ken agreed to follow-up with Randy Kaupos, and contact Jimmy or Rent-A –Fence for early fence removal by Aug. 7. CHAC needs to get bids for new fence by Aug 10. Mark mentioned that Armando has a bid in, and Anastasia was instructed to get an update on this bid. Swapmeet – Motion passes unanimously (Adrian/Julie) to have the Swapmeet as always the 2nd Saturday of November (Nov. 14th this year). We will seek a person to coordinate at fee determined by reviewing previous Board minutes if we can’t find a volunteer. Note: Board considering asking Anastasia to attend Board rather than General Membership Meetings. Julie asked to assist in supervising Anastasia. Anastasia needs to update TCC schedule on website. Children’s Holiday party (per Adrian and Andrea) needs to be on date scheduled. This is a fixed calendared event – not flexible or tentative. We can’t build Underground stage at this time due to County code/zoning restrictions until these issues are resolved. Anastasia wants to hold a fundraiser at the TCC to help herself get out of debt at non-profit rate. Motion approved unanimously/2 abstentions that Board in gratitude for Anastasia’s work, efforts on behalf of the TCC, and our desire to help her get out of debt provide the space on requested date at no cost except for cleaning and deposit in exchange for her help in editing the TCC film.

Adrian asked that all contracts still out there from last year should be sent amendments by Anastasia of new requirements, and they should be asked to sign. Remember that we have the right to cancel any contact with reasonable cause at any time.

We now require check and/or credit card deposits to hold rentals. Edison has no insurance and has not paid for August. We will give him until the end of the month to get insurance. If not, we will offer him the opportunity to incorporate as a TCC program.

CHAC Report: Neil put in a bid for \$200 to bring 4 electrical lines into upper office including outlet conduits. We have also received a lower bid. Ken will call Neil for clarification and based on response, will choose between him and lowest bidder within two weeks. Ken will handle electrical issues, likes goats, and working on tank and garden using cement raised beds.

Program Report: Covered in other reports. Julie will look for Swap Meet Coordinator after receiving information on compensation agreement by Board. She is also working with Anastasia, Adrian and Mark to plan 60th anniversary fundraiser on October 3rd.

Correspondence Report: Marty was not present but a report was given on letter received by Lindajo Loftus. It was determined that she is not a member and it is not appropriate that she demand us to do work on her behalf – she can only see records and anyone can ask to see our 990 (annual financial report form). Members are entitled to the annual report. Adrian and Andrea agreed to draft a response letter for Board input.

Membership Report: Lisa will help with membership and solicit volunteers to help at October 60th anniversary party but she will be on tour on that date. Lisa charged with creating new membership forms and making sure they are circulated to the Board.

Motion passed unanimously (Andrea/Adrian) to provided discounted \$20 family membership rate for new co-op and other program parents for September through the end of 2009. Anastasia should get this information to all groups.

Treasurer Report: Andrea reported that we spent \$56,000 from 8-12/08 and \$58,000 from 1-3/09. These are huge expenses. We need to make brush clearing less expensive. It does not all have to be done now. Once bills are paid, we only have \$48,000. The electrical bill is \$900, water is \$2,200, Sheriff's bill \$1,500, etc. The suggestion was made to improve well functioning for cost savings.

Fundraising Report: Mark reported that on the 31st the judges will approve dispersement of the Mumby funds. We need to explore trust or other ways of protecting funds. Mark will give file to Anastasia to make copies and he will contact Dan and Ron and see if they can provide legal feedback.

Bylaws Report: Julie and others will try to contact Lee to get copies of Bylaws files and see if she still wants to serve as co-chair. We are almost done with draft and need to move this forward.

Meeting adjourned at 10:40 pm